

Civil & Environmental Engineering



Undergraduate Guide

June, 2017

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June 2017

WELCOME TO CIVIL & ENVIRONMENTAL ENGINEERING

Dear Civil and Environmental Engineering Student:

As a new student entering our program, you are embarking on a career path that can provide you with many years of professional and personal enjoyment. The academic program is a demanding one and you will be asked to work hard. We think it is worth it and hope you will agree after the next four years.

This is **your personal copy of the 2017-18 edition** of the *CIVIL AND ENVIRONMENTAL ENGINEERING UNDERGRADUATE STUDENT GUIDE*. **Read this student guide at your earliest possible convenience.** Changes in the curriculum and procedures occur every year and there are new facts in this guide which you need to know. You will also gain a good overview of the Department of Civil and Environmental Engineering, the College of Engineering, and the University of Maine. The guide should be used in conjunction with the *University of Maine Catalog* and *Directory of Classes*. Of course, whenever you have a question regarding your program of study, career objectives, or any other questions, please feel free to contact your advisor or myself. We will do everything we can to make sure you enjoy your civil and environmental engineering education.

Welcome Aboard!

William G. Davids
Professor and Chair
Department of Civil & Environmental Engineering

FACULTY AND STAFF ROSTER

2017-2018

The office addresses and phone numbers for the Civil and Environmental Engineering faculty and staff are given below. All faculty members have office hours for students, but students are welcome to stop by at other times as well. In addition, all faculty and staff can be reached via e-mail.

Civil and Environmental Engineering Faculty:

Name/Title	Office	E-mail	Phone
Aria Amirbahman Professor	319A Boardman	ariaa@maine.edu	581-1277
Warda Ashraf Assistant Professor	314 Boardman	@maine.edu	581-
Habib Dagher Professor	Structures and Composites Center	hd@maine.edu	581-2138
Bill Davids Professor and Chair	105A Boardman	william.davids@maine.edu	581-2170
Aaron Gallant Assistant Professor	311 Boardman	aaron.gallant@maine.edu	581-2391
Per Gårder Professor	302 Boardman	garder@maine.edu	581-2177
Shaleen Jain Associate Professor	313 Boardman	shaleen.jain@maine.edu	581-2420
Kimberly Huguenard Assistant Professor	306 Boardman	kimberly.huguenard@maine.edu	581-1216
Eric Landis Professor	303 Boardman	landis@maine.edu	581-2173
Melissa Landon Associate Professor	319B Boardman	melissa.landon@maine.edu	581-2981
Robert Lopez-Anido Professor	315B Boardman & Composites Center	rla@maine.edu	581-2119
Jean MacRae Associate Professor	315A Boardman	jean.macrae@maine.edu	581-2137
Edwin Nagy Lecturer	301 Boardman	edwin.nagy@maine.edu	581-2164
Xenia Rofes Lecturer	322 Boardman	xenia.rofes@maine.edu	581-2266
Lauren Ross Assistant Professor	308 Boardman	lauren.ross1@maine.edu	581-2088

Civil and Environmental Engineering Staff:

Name	Office		Phone
Brenda Collamore Administrative	105 Boardman	brendac@maine.edu	581-2171
Anne Levasseur Accounting	103 Boardman	anne.levasseur1@maine.edu	581-2172
Neil Fisher Lab Manager	20 Boardman	neil.r.fisher@maine.edu	581-4406
Jeffrey Aceto Co-op/CIE 394 coordinator	Facilities Management	Jeffrey.aceto@maine.edu	
Rachel Knapp Engineering Reference Librarian	Fogler Library	rachel.a.knapp@maine.edu	581-1697

SCHEDULING ISSUES:

First year students please contact Laurie Fullerton, AMC Building, Room 210, 581-2217, email: laurief@maine.edu and **transfer students** contact Brenda Collamore (see above).

CIVIL ENGINEERING CURRICULUM

Current information on the curriculum is contained in the 2017-2018 University of Maine Undergraduate Catalog. **As a new student entering in the fall of 2017, you should keep a copy of the 2017-2018 catalog (which is on-line) as it sets the requirements that you will need to follow to receive a degree.** The civil engineering faculty sometimes revises the curriculum to better meet the department's educational objectives; however, you do not need to worry about meeting these changes should they occur in the future. **Your graduation requirements are set by the 2017-2018 catalog.**

As detailed on the following page, the civil engineering curriculum requires five mathematics courses, two physics courses, one chemistry course, two English courses (one of which is taught for 3 semesters as a 1 credit module each semester), and a course in public speaking (CMJ 103). These courses are dispersed through your first three years. In addition, there are five Human Values and Social Context (HVSC) electives (more details on these in Appendix II), and one approved science elective. The remaining courses are in engineering or other technical areas. These include required civil engineering courses, civil engineering and technical electives, surveying, statics and strength of materials, drafting/CAD, and an engineering science elective. Specific requirements for each category of electives are provided after the curriculum. The two technical elective courses (6 credits maximum) can be any civil engineering elective course, or a course listed as an approved technical elective (see the following list).

The Educational Objectives of the Civil Engineering Program are established such that 3-5 years after graduation, graduates typically:

- Practice the disciplines of transportation, environmental, structural, water resources, and geotechnical engineering, and/or related fields.
- Engage in advanced education, research, and development.
- Pursue continuing education and professional licensure.
- Promote and advance public health and safety, and enhance quality of life.
- Act in a responsible, professional, and ethical manner.

As you progress through your course of study, you should never lose sight of the fact that civil engineers design projects for people. In addition to understanding the technical details and, you must gain a strong appreciation of how your projects will affect the community and the environment in which we all live. The public places significant trust in civil engineers to do their job well. For this reason, the Code of Ethics put forth by the American Society of Civil Engineers states in part that "Engineers shall hold paramount the safety, health and welfare of the public and shall strive to comply with the principles of sustainable development in the performance of their professional duties." In contrast with other branches of engineering, most civil engineers need to become licensed by the state to practice civil engineering – in Maine this is known as becoming a "Registered Professional Engineer" or P.E. for short. This is tangible recognition of the trust that the public places in your work. You will note that many of the faculty in our Civil and Environmental Engineering Department are registered P.Es. Our civil engineering curriculum will form the basis that will start you down the path toward licensure.

Fall 2017

TOTAL Credit Hours = 129

≥ C for prerequisites (bold-face items)

ONLY 6 cr. for Tech Electives

FALL SEMESTER		Cr Hours	Grade	SPRING SEMESTER		Cr Hours	Grade
CIE 100	Intro to Civil & Env Eng	1	_____	CIE 101	Civil Eng Graphics	3	_____
CIE 110	Materials	3	_____	CIE 115	Computing in CE	3	_____
CIE 111	Materials Lab	1	_____	MAT 127	Calculus II	4	_____
CHY 131	Chemistry for Engr	3	_____	PHY 121	Engr Physics I	4	_____
CHY 133	Chemistry Lab	1	_____	_____	HVSC W S C P A ¹	3	_____
ENG 101	College Comp	3	_____	_____	semester credits	17	_____
MAT 126	Calculus I	4	_____				
	semester credits	16					
FALL SEMESTER		Cr Hours	Grade	SPRING SEMESTER		Cr Hours	Grade
MAT 228	Calculus III	4	_____	CIE 225	Transportation Engr ²	3	_____
MEE 150	Statics	3	_____	ECP 225	CE Tech Writing I	1	_____
PHY 122	Engineering Physics II	4	_____	MAT 258	Diff Eq & Lin Alg	4	_____
SVT 102	Surveying Principles	3	_____	MEE 251	Strength of Materials	3	_____
_____	HVSC W S C P A ¹	3	_____	_____	Approved sci. elective ⁷	4	_____
	semester credits	17		_____	semester credits	15	
FALL SEMESTER		Cr Hours	Grade	SPRING SEMESTER		Cr Hours	Grade
CIE 331	Fund Env Eng	3	_____	CIE 365	Soil Mechanics	3	_____
CIE 340	Intro Structural Anal	4	_____	CIE 366	Soil Mechanics Lab	1	_____
CIE 350	Hydraulics	3	_____	STS 332	Statistics for Engr	3	_____
CIE 351	Hydraulics Lab	1	_____	_____	CIE Elective ^{3,4}	3 4	_____
CMJ 103	Fund of Public Comm	3	_____	_____	CIE Elective ^{3,4}	3 4	_____
_____	HVSC W S C P A ¹	3	_____	_____	Engr Sci Elect ⁵	3	_____
	semester credits	17		_____	semester credits	16	
FALL SEMESTER		Cr Hours	Grade	SPRING SEMESTER		Cr Hours	Grade
CIE 412	Engineering Decisions ⁶	2	_____	CIE 410	Engineering Ethics	1	_____
CIE 413	Project Mgmt ^{2,6}	2	_____	CIE 411	Engineering Proj Design	3	_____
ECP 413	CE Tech Writing II	1	_____	ECP 411	Tech Writing Workshop	1	_____
_____	CIE Elective ^{3,4}	3 4	_____	_____	CIE Elective ^{3,4}	3 4	_____
_____	CIE Elective ^{3,4}	3 4	_____	_____	CIE/Tech Elective ^{3,4}	3	_____
_____	CIE/Tech Elective ^{3,4}	3	_____	_____	HVSC W S C P A ¹	3	_____
_____	HVSC W S C P A ¹	3	_____	_____	semester credits	14	_____
	semester credits	17					

EXPLANATION OF REQUIREMENTS

1. Students are assisted by faculty advisors in developing an elective program to meet their individual needs within the University's general education requirements. While most of the general education requirements are automatically met with a civil engineering degree, a student is required to select an additional 15 credit hours of electives to help meet the 18 credit hour "Human Values and Social Context" requirement (**REQUIRED: CMJ 103 satisfies the other three credit hours**).
2. General education requirements mandate two writing intensive courses. CIE 225 and CIE 413 are designated as writing intensive courses within the CIE major, while ECP 411 meets the outside-the-major writing intensive course. **NOTE:** CIE 225 must be taken concurrently with ECP 225 and CIE 413 must be taken concurrently with ECP 413 for CIE 225 and CIE 413 to count as writing intensive courses.
3. Civil Engineering and technical electives must be a minimum of 21 credit hours with no more than two technical elective courses (6 credits maximum). Civil engineering electives are advanced (400 or 500 level) civil engineering courses. The technical elective is an advanced Civil Engineering course or CIE 394 Civil Engineering Practice or other advanced level engineering, science, or mathematics course relevant to Civil Engineering. In addition, ERS 101 Intro to Geology, BIO 100 Basic Biology and CHY 122/124 can be taken as technical electives.
4. An additional requirement of the CIE Electives is that students take a CIE elective course in three of the five civil engineering sub-disciplines: Transportation (CIE 42X), Environmental (CIE 43X), Structural (CIE44X), Water Resources (CIE 45X), and Geotechnical (CIE 46X).
5. Three credits of approved engineering science electives, usually in mechanical or electrical engineering, are required. Civil Engineering courses cannot be used for these three specific credit hours. Typical courses taken are:

MEE 230	Thermodynamics I	MEE 270	Dynamics
ECE 209	Fundamentals of Electric Circuits		
6. CIE 413 must be taken in the fall semester immediately preceding CIE 411.
7. Courses satisfying the Approved Science Elective are: BIO 100 Basic Biology, ERS 101 Introduction to Geology, ERS 102 Environmental Geology of Maine, EES 140/141 Soil Science and SMS 302/303 Oceanography

SPECIAL NOTE:

Sixteen credit hours of engineering design courses are required. Eleven hours are earned in the required courses. At least five additional design hours must be included in the electives selected by the student. The College of Engineering only allows seniors whose "advancement in the field will permit their taking a graduate level course among graduate students without disadvantage to themselves" to take 500-level courses. The design content of CIE electives are as follows:

Engineering Science & Design Content of Departmental Electives

Course No.	*	Engr. Design	Engr. Science	Course No.	*	Engr. Design	Engr. Science
CIE 394		1-3	0	CIE 533	E	0	3
CIE 424	T	2	1	CIE 534	E	0	3
CIE 425	T	1	2	CIE 537	E	0	3
CIE 426	T	3	0	CIE 540	S	0	3
CIE 427	T	1	0	CIE 543	S	2	1
CIE 430	E	3	1	CIE 544	S	4	0
CIE 431	E	3	0	CIE 545	S	0	3
CIE 432	E	3	0	CIE 547	S	3	0
CIE 434	E	4	0	CIE 548	S	3	0
CIE 439	E	0	3	CIE 549	S	0	3
CIE 440	S	0	4	CIE 556	W	1	2
CIE 442	S	4	0	CIE 562	G	3	0
CIE 443	S	4	0	CIE 563	G	1	1
CIE 450	W	1	2	CIE 564	G	3	0
CIE 455	W	1	2	CIE 565	G	3	0
CIE 456	W	1	2	CIE 566	G	3	0
CIE 460	G	3	0	CIE 567	G	3	0
CIE 480		0	3				

- T = transportation; E = environmental; W = water resources; S = structures; G = geotechnical

University of Maine Courses Meeting CIE Technical Elective Requirements

¹Biochemistry, Microbiology & Molecular Biology

BMB 322 Biochemistry

¹Biological Engineering

BLE 462 Power Transmission and Control

Biology

BIO 100 Basic Biology

BIO 200 Biology of Organisms

BIO 222 Biology: The Living Science

BIO 319 General Ecology

BIO 468 Limnology

¹Chemical Engineering

CHE 420 Colloid Technology

CHE 480 Pollution Prevention in Industrial Ecology

Chemistry

CHY 122 The Molecular Basis of Chemical Changes

CHY 242 Principles of Quantitative Analysis and Solution Equilibria

CHY 251 Organic Chemistry I

CHY 252 Organic Chemistry II

CHY 443 Instrumental Analysis

CHY 471 Physical Chemistry I

CHY 472 Physical Chemistry II

¹Civil & Environmental Engineering

CIE 394/498/598 courses

Computer Science

COS 215 Introduction to Computing Using FORTRAN

COS 220 Introduction to C++ Programming

COS 221 Advanced C++ Programming

Construction Management

CET 360 Construction Estimating and Bidding

CET 412 Sustainable Population and Environmental Design and Construction

CET 462 Construction Planning and Scheduling

Earth Science

ERS 101 Introduction to Geology

ERS 102 Environmental Geology of Maine

ERS 210 Geology Applied to Engineering

ERS 315 Principles of Sedimentology and Stratigraphy

ERS 316 Structural Geology

ERS 317 Introduction to Geophysics

ERS 369 Energy Resources and Climate Change

ERS 420 Computation in Earth Science

ERS 441 Glaciers and Our Landscape

ERS 461 Fluvial Processes in Geomorphology

Ecology and Environmental Science

EES 418 Environmental Assessment and Management Techniques

EES 450 Principles of Environmental Science

Economics

ECO 341 Waste Management

ECO 366 Applied Data Analysis for Resource Economics and Policy

ECO 377 Introduction to Natural Resource Economics and Policy

ECO 381 Sustainable Development Principles and Policy

ECO 405 Sustainable Energy Economics & Policy

ECO 473 Economic and Policy Applications of GIS
ECO 477 Economics of Environmental and Resource Management
ECO 479 Land Use Planning

¹Electrical and Computer Engineering

ECE 209 Fundamentals of Electrical Circuits

Electrical Engineering Technology

EET 321 Electro-Mechanical Energy Conversion
EET 323 Power Systems Analysis
EET 460 Renewable Energy and Electricity Production

Global Positioning Systems

400 level courses

Information Systems Engineering

ISE 303 Human-Computer Interaction
ISE 304 Digital Image Processing
ISE 305 Digital Video Analysis
ISE 403 Spatial Database Systems
ISE 404 Time in Information Systems Design

Marine Sciences

SMS 302 Oceanography
SMS 402 Oceans and Climate Change

Mathematics

MAT 400 Topics in Mathematics
MAT 453 Partial Differential Equations I
MAT 471 Differential Geometry

¹Mechanical Engineering

MEE 230 Thermodynamics I
MEE 270 Applied Mechanics: Dynamics

Plant, Soil & Environmental Science

PSE 140 Soil Science
PSE 344 Soil and Water Quality: Human Impacts on the Environment
PSE 413 Wetland Delineation and Mapping
PSE 423 Wetland Ecology and Conservation

School of Forestry Resources

SFR 400 Applied Geographic Information Systems
SFR 454 Wood Composites
SFR 455 Bioenergy Sources, Systems and Environmental Effects
SFR 482 Industrial Ecology and Life Cycle Assessment

Surveying Engineering Technology

SVT 329 Site Planning and Subdivision Design
SVT 331 Photogrammetry
SVT 341 Advanced Surveying
SVT 437 Practical GPS

Wildlife Ecology

WLE 423 Wetland Ecology and Conservation

Notes:

¹ 300/400/500 level courses in CIE, other engineering disciplines, and math and sciences are typically accepted. Refer to advisor for approval of courses in other engineering disciplines designated as 498 or 598.

² Refer courses (including those for the Renewable Energy Minor) not listed to advisor for approval.

Updated 27 May 2016

CIVIL AND ENVIRONMENTAL ENGINEERING ADVISORS

All students majoring in civil and environmental engineering will have an assigned faculty member as their academic advisor. Students are assigned an advisor at the beginning of their first year or when transferring into the program.

Students meet with their advisors during the pre-registration process each semester to plan the next semester's program with the required program of courses in mind. Faculty members will make sure their advisees are aware of available meeting times during a roughly three-week period that spans UMaine's pre-registration and registration periods. **Your schedule must be reviewed by your advisor before you will be allowed to enroll in courses.** If your advisor is unavailable, you can consult with the department chair.

Pre-registration for the spring semester is generally the last week of October through the second week of November (**check your MaineStreet account**). Just prior to the pre-registration period, a new directory of classes will be available on-line. You can make preliminary selection of courses (create a "wish list" in MaineStreet), schedule a meeting with your advisor to finalize your schedule, and submit your wish list in MaineStreet. A block of time will be scheduled during which you can register for the classes in your wish list. **NOTE: creating the wish list does not place you in the classes you select; you must still register after meeting with your advisor.**

GRADING POLICIES

Letter grades on a scale of A to F are given by faculty at the university. Civil engineering faculty may assign whole letter grades or may grant plus and minus grades. If you are in doubt as to the grading procedure used in any course, check with the instructor.

Passing grades:

A	=	excellent
B	=	good
C	=	satisfactory
D	=	low level passing

Failing grades:

F	=	failed
L	=	stopped attending after 10 weeks (Note: same as F)

Non-credit grades:

W	=	dropped without penalty
H	=	an audited class

Incomplete grades: I = course work incomplete (**form required**). A grade of incomplete must be made up at the discretion of the instructor. However, this action must be **taken no later than one calendar year** from the end of the semester in which the student was registered for the work. At that time an incomplete grade will automatically **change to an F**. Thus, it is the **student's responsibility to ensure that any incomplete work has been made up within this time frame and a grade change form has been submitted by the instructor.**

Academic Standards

In addition to meeting all University academic requirements, a civil and environmental engineering student must **maintain a 2.0 GPA overall, and a 2.0 GPA in the major**. Many elective and required Civil Engineering courses carry the additional requirement that a grade of **C or better be earned in all pre-requisites**.

Courses numbered 500-599 are graduate courses that may only be taken by undergraduates with a cumulative GPA greater than or equal to 3.0 who have permission from their academic advisor.

PASS/FAIL COURSES

Civil and environmental engineering students cannot take courses on a “Pass/Fail” basis and earn credit toward their degrees. The only exceptions are CIE 100, CIE 394, and courses that are not applied toward graduation. Similarly, any courses taken for post-baccalaureate credit, e.g., MS degree, cannot be taken “Pass/Fail”

COURSE SUBSTITUTIONS

With the exception of students transferring from other universities or programs, substitutions are generally allowed only under exceptional circumstances. Even then, the course substituted must be highly similar to the normally required course and be at a higher academic level. For substitutions to be allowed, **prior approval by the Chair of the Department of Civil and Environmental Engineering is needed**.

TRANSFER STUDENTS

Candidates who desire to transfer to the Civil and Environmental Engineering Program from another university or college of recognized standing **must file an application with the University of Maine Admissions Office**. Students wanting to transfer into the Department from another program at the University of Maine need to meet with the Department Chair to discuss their eligibility and apply to change their major in accordance with the transfer policy established by the College of Engineering.

The evaluation of transcripts of prior academic work is done initially by the Office of Student Records, followed by the Chair of Civil and Environmental Engineering. Evaluations are completed only after the candidate has been approved for admissions to the University and full final transcripts from other institutions have been received by the Office of Student Records. The University makes every attempt to give reasonable credit for work performed at other academic institutions.

POLICY ON SELECTED STUDIES COURSES

Selected studies courses (CIE 498) require approval of the Department Chair. If a student wishes to take a CIE 498 course, he or she must do the following:

1. Meet with the proposed instructor to develop the content and requirements for the selected topic.
2. Submit to the Department Chair a request for approval of the course, which will be signed by the proposed instructor and student. The request must include:
 - a. Explanation of why the proposed CIE 498 course will be taken in lieu of a regularly offered Civil Engineering elective
 - b. Topic or topics to be studied
 - c. Relationship of course to student's education and career goals
 - d. Hours of credit to be awarded
 - e. Resources available
 - f. Outline of proposed work
 - g. Type and timing of reports or examinations

(Request should be submitted before the beginning of the normal registration period.)

After reviewing the request, the department chair will either schedule the CIE 498 course with an appropriate title and register the student, or deny the request.

Special topics courses that are proposed largely to allow a student to meet graduation requirements by taking a 1- or 2-credit course in lieu of a regularly offered CIE elective will not be approved.

COOPERATIVE EDUCATION/FIELD EXPERIENCE

Jeffrey Aceto PE, Assistant Director of Facilities Management at the University of Maine (jeffrey.aceto@maine.edu) is the Department's Cooperative Education coordinator. This program provides paid work experience related to your career objectives. The Career Center at the Memorial Union maintains a list of co-op employers who are interested in hiring civil engineering students. In addition, you may obtain a job with a qualified firm not on the list and request the firm to register with the campus co-op office. The department will regularly email information on internship opportunities to your maine.edu address. Internship opportunities are also compiled by Niya Bond in the College of Engineering who forwards them to the UMaine Career Center. You can access the Career Center job database to search for openings and contact Niya Bond in the Dean's office if you have any additional questions.

Students can receive up to three credits of academic course work for summer work experience. Students must be registered for CIE 394 during the summer while participating in the work experience. A learning plan and description of the anticipated work experience must be submitted to Mr. Aceto within two weeks of beginning of your co-op experience. A form is available for this purpose, which must be filled out by you in conjunction with your co-op employer. You are expected to keep a weekly log of the tasks you carry out while on the job, and required documentation is defined in your co-op agreement established with Mr. Aceto. Before receiving academic credit for the work experience, you must submit a three- to five-page report summarizing the experience and detailing both positive and negative aspects of the

experience. The weekly log, detailing progress in meeting your objectives, must be attached to your final report. Employers may specify additional requirements for your participation in a co-op experience with them. **CIE 394 credits only count as technical elective credits.**

EXCHANGE PROGRAMS FOR CIVIL ENGINEERING STUDENTS

International Student Exchange Program

To encourage student exchanges with Canada, students may attend one of the Canadian programs while paying only in-state tuition at the University of Maine. In addition, several tuition waiver grants are available such that students receiving them pay no tuition while they are attending the Canadian University. Because the courses at Laval University are presented in French, you must necessarily have a working grasp of the language prior to attending this institution. Most students apply during the sophomore year and attend the exchange university during their junior year for one or two semesters. Details on the exchange program with Canada and financial aid may be obtained from: The Canadian-American Center, 154 College Avenue, University of Maine, Orono, ME 04469, telephone (207) 581-4220.

Other opportunities for international study may be explored at the Office of International Programs in 240 Estabrooke Hall. Some of our students have spent a year abroad in such places as Ireland, Budapest, Belgium and Germany. Their telephone number is (207) 581-3437.

CAMPUS RESOURCES

ENGLISH DEPARTMENT WRITING CENTER

Whether carrying out work for an English course or preparing a term paper in any course, the University of Maine Writing Center is available to help you. The Department hopes you will take advantage of this resource to develop your written communication skills. Tutors are available five days per week during the school semester as follows:

Writing Center, 402 Neville Hall, 581-3828

Hours: 9:00 a.m. - 5:00 p.m. Monday – Friday, 402 Neville Hall

6:00 p.m. - 8:00 p.m., Fogler Library

Tutor Coordinators: Drew Beaupré and Grace Marshall

umcenter@maine.edu

DEPARTMENTAL POLICY ON COMMUNICATION SKILLS

A student's ability to express himself/herself in written or oral form is not the concern of the Department of English or Speech alone, but of every member of the Civil Engineering Department's faculty. Inadequate competence in this respect is to be regarded as a reason for lowering a student's grade for any course, laboratory report, class project, etc. in the program.

The Department recognizes the need to develop competence in communication skills for its potential graduates. This point has been further emphasized by feedback from alumni. Thus, the

Department is committed to the philosophy that the development of these skills among its graduates will be assured through both formal course work and continued usage throughout the curriculum. Specific details on how these goals will be achieved are as follows:

1. Each civil engineering student must show satisfactory proficiency in the use of written English. The requirement is normally met by taking English 101, totaling 3 credit hours. Students must be tested by the English Department to assess their skills in written composition before registration into English composition courses.
2. All students are required to successfully complete three, 1-cr English Communication Project (ECP) courses, each of which is coupled with a specific, required civil engineering course. These ECP courses are taught by English faculty members with expertise in technical writing, and require a mix of civil engineering-specific and more general technical writing assignments.
3. In order to further develop as well as maintain their writing skills, each civil engineering student is expected to demonstrate such competence in all written laboratory reports, class projects, etc., and failure to do so will be regarded as a reason for lowering the student's grade. In addition, other writing assignments, to include graded class journals in some instances, will be made throughout the curriculum in order to ensure that the student frequently has the opportunity to organize and present his/her thoughts in a logical and effective manner. In designing such assignments, students are provided with a "real engineering world" context for each task by requiring them to explain basic engineering concepts in their own words, which in turn obliges students to clarify these concepts for themselves.
4. Each civil engineering student must successfully complete CMJ 103 for credit.
5. There is a concentrated departmental effort to further develop these oral communication skills in civil engineering students by requiring oral presentations of the senior capstone design projects. Less formal speaking opportunities include encouraged class discussions, oral presentations of class (design) projects, and oral examinations.

MATH COURSE ADVISING

Course Placement

Prior to entering their first math course (typically MAT 126 or in some cases MAT 122) at the University of Maine, engineering students may be required to take a math placement examination, which will allow them to register for math course for which they are prepared.

Tutoring

If you have difficulties while actually enrolled in a math course, the following are available to help:

1. Your mathematics instructor is a primary source for help. You should determine your instructor's office hours and regularly consult that individual for help.
2. The University of Maine Mathematics Department operates a Math Lab and you are encouraged to **take full advantage of this facility**. Many students wait too long and miss

out on some excellent help that can make a real difference early in the semester. The location and scheduled hours are:

116 Neville Hall
Monday, Tuesday, and Thursday 9:00 a.m. - 4:00 p.m.
Wednesday and Friday 9:00 a.m. - 3:00 p.m.
Any questions: 581-3900

3. The Student Accessibility Services holds group tutoring sessions. Typically, you will be placed in a group with students from your same course and section and matched with an appropriate tutor. We **highly recommend** you sign up for the tutor program within the first couple of weeks of each semester. The tutoring program often has a waiting list and is absolutely closed to new people after the first eight weeks of the semester. Consult the Student Accessibility Services at the below address to sign up for tutoring sessions.

Student Accessibility Services
University of Maine
5725 East Annex – Room 121
Orono, ME 04469-5757
(207) 581-2319

COLLEGE SUCCESS PROGRAMS

The Counselor/Coordinator of Student Accessibility Services facilitates the education of students with physical or learning disabilities by providing a point of coordination for any special services they may need while attending the University of Maine.

Some of the services provided or coordinated for disabled students are advising, special orientation to campus, readers, recorders, tutors as needed, the ordering of taped texts, classroom relocation, priority registration, mediation and advocacy, classroom accommodations, as well as personal, education, and vocational counseling. Students believed to be learning disabled without documentation can be screened through this office and referred for assessment.

The Counselor/Coordinator of Student Accessibility Services has an office in 121 East Annex and will be happy to supply further information and answer questions. Students are encouraged to contact the Counselor/Coordinator of Student Accessibility Services, University of Maine, 121 East Annex, Orono, ME, 04469. Phone (207) 581-2319. TTY for the Deaf (207) 581-2325. um.sas@maine.edu

RAYMOND H. FOGLER LIBRARY

The campus library offers a wide variety of both general services as well as research specific services which are often referred to as “Reference Services”.

General Services Overview

- Within the library you will find resources like books, journals, movies and music which you can find in the library’s catalog: <http://ursus.maine.edu/>.

- We also offer group study rooms, a computer cluster including over 50 computers, 3 printer/scanners (including a color printer) and multiple copy machines located throughout the library.
- There's also a café on the 1st floor.
- If you have general questions about the library please call 207-581-1661 or email us via <https://library.umaine.edu/contacts/>
-

Reference Services Overview

- Research Assistance
 - For whatever question you have, there is always someone to help. You can get access to a librarian either:
 - In person (At the Reference Desk, 1st Floor of the Library)
 - By appointment (Send an email to the Engineering Reference Librarian at rachel.a.knapp@maine.edu)
 - Or via Chat, Text or Email (For details visit <https://library.umaine.edu/ask-a-librarian/>)
- Tutorials
 - The library also offers YouTube Video Tutorials on how to use the library. Visit <http://libguides.library.umaine.edu/tutorials> and click on Reference Tutorials.
- Online Research Guides
 - These research guides include one(s) specific to Civil and Environmental Engineering as well as general guides such as how to cite a work, or how to conduct research, or how to design a conference poster. For a list of all the guides visit (<http://libguides.library.umaine.edu/>)

COMPUTERS AND COMPUTING

MAINE.EDU EMAIL

As a UMaine student, you have been assigned a maine.edu email address. The format is typically firstname.lastname.maine.edu. ***It is essential that you check this email address often, and ideally use it as your primary address.*** It is a very important method of communication that will be used extensively by the University, the College of Engineering, and the Department of Civil and Environmental Engineering. Professors will contact you with information about your classes using this email address, your faculty advisor will contact you using this email address, internship and coop opportunities will be sent to you using this email address, and myriad other important items will be sent to this email address.

COMPUTING FACILITIES AND LAPTOP COMPUTER REQUIREMENT

There are public computer clusters in the Memorial Union and Fogler Library. In addition, on the second floor of Boardman Hall there is a small computer cluster exclusively for civil and mechanical engineering students with PCs running primarily Microsoft software.

While these clusters may be useful for occasional use or printing documents, **we require that all**

of our incoming students arrive with their own laptop computer. The laptop is necessary for use in several required Civil Engineering laboratory courses. A satisfactory system meeting most of your needs during your four-year stay in college is obtainable for \$1,000 to \$1,500. The Department of Civil and Environmental Engineering recommends a laptop computer running Windows 7 or higher or Mac OSX. Microsoft Office is available to UMaine students free of charge, although other office productivity suites are also acceptable. More specific software will be introduced in courses throughout the curriculum, and as versions change frequently and free student versions are used in courses whenever possible, there is no reason to purchase these packages ahead of time. In general, while you will not need a particularly high-powered computer, we recommend that you do buy a high-quality computer with sufficient memory and storage so that you can continue to comfortably use the same computer during your entire undergraduate career. **If you choose a Mac computer, be aware that you will need to be able to run some Windows-only software.**

Academic discounts are available at the Computer Connection located in the University Bookstore at the Memorial Union. For software, the discounts are significant, so we recommend you always check the Computer Connection before you purchase any software.

STUDENT ACTIVITIES

STUDENT CHAPTERS OF ASCE, AGC and EWB

Many civil and environmental engineering students join the University of Maine Student Chapter of the American Society of Civil Engineers (ASCE), the Associated General Contractors (AGC), or Engineers without Borders (EWB). The ASCE Chapter is oriented towards all branches of civil engineering, while the AGC Chapter focuses on construction. Both groups carry out service projects, bring in speakers of interest to students, arrange field trips, and hold social functions. EWB works primarily on environmental- or water-resources-related projects in developing nations. New students are encouraged to join and become involved in activities, as the organizations provide many educational and recreational opportunities. Both are good organizations for meeting other people with the same academic and career goals as yourself and gaining from their insights. Notices of meetings are regularly posted in Boardman Hall. The Chapters also have mailboxes in 102 Boardman Hall. The faculty advisor for ASCE is Professor Melissa Landon (581-2981). The advisor for AGC is Professor Phil Dunn (581-2336). The advisor for EWB is Professor Jean MacRae (581-2137). There will be organizational meetings for each of the Chapters in early September. Please keep an eye out for notice of place and time.

Fall 2017 officers of the ASCE Student Chapter

ASCE

President – Amanda Barnett

Vice President – Christopher Pyke

Treasurer – Mathew Orr

Secretary – Kaitlyn Chick

Event/Conference Coordinator:

Service Project Coordinator: Timothy Wells

Faculty Advisor -- Melissa Landon

CHI EPSILON/CIVIL ENGINEERING HONOR SOCIETY

In 1980 the University of Maine Civil and Environmental Engineering Department became the ninety-third National Chapter of Chi Epsilon. Membership in Chi Epsilon is based upon scholastic performance with the top one third of the senior class qualifying and juniors who are in the top quarter of their class and also have a GPA of 3.0 or better. The faculty advisor is Professor Xenia Rofes (581-2266).

Fall 2017 officers of the Chi Epsilon

President – Dillon Clifford
Vice President – James Spalding
Secretary – Christopher Pyke
Treasurer – Taylor Pepin
Marshall – Todd Serbent
Associate Editor – Amy Franklin
Faculty Advisor – Xenia Rofes

CIVIL & ENVIRONMENTAL ENGINEERING DEPARTMENTAL SCHOLARSHIPS

We have more than twenty separate departmental scholarships. While the available amount varies from year to year, the department typically awards about \$100,000 in scholarships each year to our undergraduate students. Awards are based on merit and need, and are distributed to 1st through 4th year students. **Applications will be emailed to you using your maine.edu email account, or can be obtained directly from Brenda Collamore** in late January with a typical deadline for return on the Thursday before Spring Break (this time may vary). To be considered for a scholarship, **you must apply**. Scholarships are applied to the following fall's and/or spring's tuition bills.

Scholarships administered by the CIE Department

Allen F. McAlary
Bancroft and Martin (two - each)
Ralph G. Knowlton
Weston L. Evans
Jacob & Martha Bishop
William R. Gorrill
Sheldon D. Smith (two – each)
H. Walter Leavitt
Blackwell Family Scholarship
Robert V. Cullinan
Eric W. Cobb
George K. Wadlin II
Maine Section ASCE

Lucius Barrows (MBTA)
MBTA
American Public Works
MBTA
Ray M. Boynton
Winston C. Robbins '32
George & Abbie Greenwood
Carl Whitcomb Meinecke
MBTA/ASCE Transportation Conference
Sleeper Sawyer
J. J. Nissen Scholarship
Edward B. Morrison PaCEsetter
Eric W. Cobb Scholarship
Russell S. Bodwell PaCEsetter
Malcolm D. Hardy PaCEsetter
Margaret Chase Morrill Scholarship
Arbour Fox PaCEsetter
Jeanette and Paul Praderio Scholarship
Michael and Jana Cote Scholarship
John D. and Regina M. Buckley PaCEsetter
Susan Bodwell Willis Scholarship
Joanne Bodwell Ferreira Scholarship

Other scholarship resources are available by visiting the University of Maine web site. There is an application for College of Engineering scholarships available under the College's link and further scholarships available under the link for Student Financial Aid.

MINORS AND DUAL MAJORS

MINOR IN INNOVATION ENGINEERING

The Minor in Innovation Engineering teaches students from any major to create, communicate, and commercialize or otherwise realize meaningfully unique ideas in any field. The Minor in Innovation Engineering is a university-wide program; courses in Innovation Engineering have been developed by faculty in the colleges of Liberal Arts & Sciences, Engineering, Business Public Policy and Health, Education, Natural Sciences Forestry and Agriculture, and the Division of Lifelong Learning.

Objectives of the Minor in Innovation Engineering: to give students the tools and confidence to create their own opportunities, and to realize a prosperous and sustaining future within or outside organizations, businesses, or institutions.

Outcomes of the Minor in Innovation Engineering: students will be able to lead change within their education, their careers, their affiliations, their communities and their personal lives.

The Minor in Innovation Engineering consists of a minimum 18 credit hours in INV courses, including:

- 12 credit hours of core courses (INV 180, INV 282, INV 392, and INV 401)
- at least 6 more hours of elective INV courses. The elective courses may include
 - a proposal and project sequence (INV 405 followed by INV 406, OR a student may petition to substitute the capstone project from their major for INV 406),
 - or special topics courses, internships, or independent study (INV 470, INV 471, INV 480, or INV 490).

INV 101, the course for first-year participants in the Innovation Living-Learning Community, may be counted for credit (1 cr.) towards the Minor.

Contact information: Margo Lukens, Director of Academic Programs in Innovation Engineering, 108 Foster Center for Student Innovation, 581-1401, lukens@maine.edu

CONSTRUCTION ENGINEERING TECHNOLOGY MINOR: (18 credit hours)

The Construction Engineering Technology program is pleased to offer scheduling options within the Civil & Environmental Engineering program that would give CIE students a minor in Construction Engineering Technology (**CET360 and CET462 are required**). The construction field provides excellent salaries, numerous employment opportunities, and outstanding growth potential. For more information, contact Will Manion, wmanion@maine.edu, 581-2181, 112 Machine Tool Lab.

Required Course for Minor	
CET 101, Plane Surveying or SVT 102 Surveying Principles for Civil Engineers ¹	3*
CIE 110, Materials ¹	3*
CIE 111, Materials Lab ¹	1*
Choose at least six credits from the following courses: ² CET 221, Construction Methods; CET 224, Construction Safety; CET 356, Construction Documents & Administration; ³ CET 357, Construction Documents Lab; CET 451, Construction Law; ^{2, 3} CET 412, Sustainable Population and Environmental Design and Construction ^{1, 4}	6
CET 360, Construction Cost Estimating & Bidding ¹	3
CET 462, Construction Planning & Scheduling ¹	3
Total New Credits	12

Notes: * Courses already required for the CIE degree.

- 1: Substitute for a CIE Technical Elective.
- 2: Counts toward the HVSC general education elective.
- 3: CET 356, Construction Documents & Administration (2 credits) along with CET 451, Construction Law (4 credits) are recommended.
- 4: Counts toward HVSC general Population and the Environment.

ENGINEERING ENTREPRENEURIAL MINOR: (18 credit hours)

Number	Course	Credits
BUA 201	Principles of Financial Accounting I	3
BUA 220	Legal Environment of Business ¹	3
ECO 120 or	Principles of Microeconomics	3
ECO 121	Principles of Macroeconomics	
EET 386	Project Management ²	3
MET 484	Engineering Economics ³	3
SVT 475	Small Business Management	3

¹CET 451 - Construction Law Credits: 3 has been approved by BUA to substitute for BUA 220

²Students may substitute CET 462 - Construction Planning and Scheduling Credits: 3 or CIE 413 - Project Management Credits: 2 (plus one credit), for this course

³Students may substitute CIE 412 - Engineering Decisions Credits: 2 plus CIE 410 - Engineering Ethics Credits: 1

With permission of the administrator of the minor, a student can substitute other courses for the above.

To elect a minor, the student should complete a declaration of minor form available online or your department office. Judith Pearse (EET-7 Barrows Hall, 581-2346, jpearse@maine.edu) must approve the minor or any substitutions other than those listed above.

You may have no grade lower than C- and must have a cumulative GPA of 2.0.

SURVEYING ENGINEERING TECHNOLOGY MINOR

A minor in Surveying Engineering Technology requires at least 18 credit hours in surveying courses. The courses must include three credits of plane/basic surveying, three credits in advanced or construction surveying, and three credits in boundary law. The remaining courses must come from courses required in the SVT curriculum. Approval of a SVT minor course of study by a surveying engineering technology faculty is required. Details can be found at <http://www.umaine.edu/set/svt/SVTMinor.htm>.

- *CET 101 Basic Plane Surveying 3 Credits*
- *CET 202 Construction Surveying 3 Credits*
- *CET120, Technical Drawing 3 Credits*
- SVT 221 Boundary Law¹ 3 Credits
- *CET 332 Civil Engineering Technology 3 Credits*
- SVT341, Advanced Surveying; or SVT437, Practical GPS; or SVT352, Practical Field Operations; or SVT475, Small Business Management (One three course) or SVT110, Data Collectors; or SVT322, Preparing Effective Property Descriptions; or SVT418, Fundamentals of Surveying Exam Overview; or SVT329, Site Planning & Subdivision; or SVT325, Surveying/Engineering Ethics (Three, one credit courses) 3 Credits

Total 18 Credits

Note 1: This course will substitute for the Western Cultural general education requirement.

A 2.0 average in all minor courses is required to receive the minor in SVT with no more than one grade less than C-

MINOR IN BUSINESS ADMINISTRATION: (24 credit hours)

BUA 201	Principles of Financial Accounting	3 credits
BUA 325	Principles of Management and Organization	3 credits
BUS 350	Business Finance	3 credits
BUA 270	Marketing	3 credits
ECO 120	Principles of Microeconomics	3 credits
ECO 121	Principles of Macroeconomics	3 credits
PSY 100	General Psychology	3 credits

BUA xxx One additional business course for which prerequisites have been met. 3 credits

Students planning on entering the MBA program in their fifth year should take:

BUA 202 Principles of Managerial Accounting 3 credits

All course work taken in business and economics must also be completed with a 2.0 (“C”) cumulative average for a student to be eligible for a degree.

Contact information: Niclas Erhardt, 211 D P Corbett, 581-1968, mbs@maine.edu.

MINOR IN ECONOMICS: (18 credits)

ECO 120 Principles of Microeconomics 3 credits

ECO 121 Principles of Macroeconomics 3 credits

Three elective courses at the 300-level or above 9 credits

Choose 1 of the following: ECO 321, 350, 420 3 credits

Students must obtain a minimum grade-point average of 2.0 in economics courses before applying for the minor. At least 9 of the 18 credits must be taken at UMaine.

Contact information: Karen Moffet, 206 Winslow Hall, 581-3154.

MINOR IN RENEWABLE ENERGY: (18 credit hours)

This minor can prepare you to meet the growing need for engineers, scientists, economists, and policy makers with expertise in energy. See details at <http://umaine.edu/renewableenergy/>.

Contact information: David Dvorak, 119 Boardman Building, 581-2338, dvorak@maine.edu

5 YEAR BSCE/MBA

The UMaine Business School has developed a 5-year MBA program designed to provide students with the ability to complete an undergraduate degree plus an MBA in five years. For details, you are referred to <http://umaine.edu/business/mba/graduate-programs/5-year-mba/>, where you will find the declaration of intent form, details of the curriculum, and instructions for enrolling in the program. It is important to get started early.

The program requires the following classes to be taken during completion of a BS degree in Civil and Environmental Engineering: ECO 120, ECO 121, BUA 201, BUA 202, BUA 350, BUA 370, BUA 325, and a 500-level MBA course. ECO 120 and 121 will count toward your CIE degree as HVSC electives, and your required statistics course (MAT 332) will satisfy the statistics requirement of the MBA program. Ultimately, you will need to take six classes beyond what is required for your BS in Civil and Environmental Engineering to prepare for the fifth year in the Business School.

EXAMINATIONS TO BECOME LICENSED AS AN ENGINEER

State Board of Registration for Professional Engineers
Old Federal Building
295 Water Street, Suite 207
Augusta, ME 04333
www.maine.gov/professionalengineers

FUNDAMENTALS OF ENGINEERING (FE) EXAMINATION

The Fundamentals of Engineering (FE) Exam is a computer-based test with several opportunities throughout the year to sit for the exam.

Eligibility

The Maine engineering board does not require examinees to submit an application or an additional fee prior to registering with NCEES and scheduling an exam.

Examinees will be provided one attempt per testing window and no more than three attempts in a 12-month approval period, beginning with the examinee's first attempt. Examinees who require more than three attempts or allow their 12-month approval period to expire must contact the board directly to obtain additional approvals.

Results

Exam results for the computer-based FE exams are typically available within 7–10 business days. Examinees will receive an email notification from NCEES with instructions to view their results in their My NCEES account. Results will include a link to your licensing board for additional state-specific information or instructions as appropriate.

More information is available at <http://www.maine.gov/professionalengineers/> and <http://cbt.ncees.org/> or the licensing board in any state. For Maine write to:

State Board of Licensure for Professional Engineers
Attn: Beatrice Gagnon
State House Station #92
Augusta, ME 04333
Phone: 207-287-3236
Email: professional.engineers@maine.gov

A booklet explaining the engineer in training examination procedure and containing typical questions may be obtained from:

National Council of Examiners for Engineering and Surveying (NCEES)
280 Seneca Creek Road
Seneca, SC 29678
Phone: 864/654-6824 or 800-250-3196

EXAM PREPARATION

Refresher texts are widely available for taking any of the professional licensing exams. We recommend you review one or more such manuals before taking a licensing exam. However, the best source of review information is the wide range of material covered throughout your degree program in college.

After passing the FE examination and gaining four years of professional level experience, you qualify to take the second portion of the professional examination. (Exact requirements may vary from state to state.) Information on this second exam may be acquired from the same sources noted above.

PROCESS FOR PERIODIC REVIEW OF PROGRAM OUTCOMES

Feedback on the curriculum is regularly gathered from various constituencies – including our industrial advisory board, alumni, current students, and graduating seniors – via surveys, interviews and course evaluations administered by the college and the department. Individual faculty members perform independent outcome assessments for each undergraduate course they teach.

The results of the surveys, interviews, and course and outcome assessments are compiled annually by the chair and presented to the faculty. The department meets regularly to review the current program outcomes and objectives to determine if changing internal or external conditions require revision. These revisions can consist of additions, subtractions, and clarifications to the current objectives and outcomes. This process is also vital for ensuring that ABET and University-wide General Education Requirements are being met.

COMMONLY ASKED QUESTIONS BY STUDENTS

QUESTION: In choosing the engineering design elective courses in my program of study, will I benefit my career most by trying to specialize in one specific area or by spreading the electives through several areas?

ANSWER: The answer to this question depends upon your interests, future plans for employment and/or graduate study, and the philosophy by which you choose to approach your program of study. Basically, there is no need for you to become highly specialized at the undergraduate level. In fact, most professionals agree that specialization can only be obtained with post-baccalaureate study. Many of you may go on to graduate school and this would provide ample opportunity to focus in one area. We believe there are advantages to making sure your background is general in your undergraduate work. Let's look at both sides of this issue.

First, what are the merits of following a general track at the undergraduate level?

1. You have a chance to see more of what each area is about before you choose

to specialize.

2. Many of the projects you will see in the "real" world will require you to communicate with numerous types of specialists, and having a general background will facilitate this interaction.
3. If you go into general practice, you will encounter a variety of problems, and a broad background will be of benefit.
4. Few people follow a single-track focus throughout their careers, and change to new areas is common. A broad education will help you adapt to changing conditions.

Having made the points for a general background, let's look at the advantages of specialization. Specialization fits well under the following circumstances:

1. You have been able to clearly define your career goals, and you feel that having a sharp focus for your courses is appropriate.
2. Graduate school is not in the picture for you in either the short or long term, and the only opportunity for you to specialize will be at the undergraduate level.

The choice of general or specialized electives should be made following careful consideration of all of your options, and discussions with your advisor. Keep in mind too, that no one advocates that you take a random hodge-podge of courses. Some focus is desirable, and it should be based on rational choices.

QUESTION: Where can I get an up-to-date transcript of all my courses and grades?

ANSWER: Official transcripts can only be obtained from the Office of Student Records in Wingate Hall. Unofficial transcripts are available on MaineStreet. The department keeps a separate hard copy of your degree progress on our curriculum sheet.

QUESTION: How do I go about getting a summer job in civil and environmental engineering and preparing a resume?

ANSWER: Announcement for summer jobs in civil engineering and closely related fields, as well as permanent jobs, will be sent to your maine.edu email address and are also compiled by Niya Bond in the College of Engineering who forwards them to the UMaine Career Center. You can access the Career Center job database to search for openings and contact Niya Bond in the Dean's office if you have any additional questions. The College of Engineering also hosts a career fair every fall, usually in October, which 80-90 companies typically attend to recruit both graduating seniors and interns. The Career Center in the Memorial Union provides materials and free workshops on how to find a summer job, resume writing, interviewing techniques, and job seeking strategies, etc. Further the required course ECP 225 covers resume writing.

QUESTION: What are the benefits to be gained by going to graduate school? How do I apply?

ANSWER: As a general rule, people with graduate degrees tend to move up faster in private

industry and in government than those without them. They tend to become leaders in the firms they are associated with and generally have more challenging and interesting careers. Further, the lifetime earnings of an engineer with a masters' degree is far greater than those with bachelors' degrees.

Most graduate programs require the graduate record exam (GRE) in order to be admitted. Information on the GRE and applications for graduate school at the University of Maine may be obtained online at the UMaine graduate school website. Applications for graduate school should be submitted before January if at all possible.

Students with a high GPA have the option of taking additional, graduate-level courses during their senior year to enable completion of a coursework-based MS with an additional year of study beyond the BS degree. A five-year MS in Water and the Environment is also offered that allows up to 6 credit hours from the BS to be counted toward a Master of Engineering (ME) degree.

Professor Shaleen Jain is the Graduate Coordinator for the Department of Civil and Environmental Engineering. If you have any questions regarding graduate school, please feel free to contact him in 313 Boardman Hall.

APPENDIX I

GRADUATION REQUIREMENTS

APPLYING FOR GRADUATION

In order to be considered for graduation, a student must complete an Application for Degree form during the final semester. These forms are automatically sent to most students in their senior year but are also available in the Office of Student Records. Although every effort is made to include all potential degree recipients on graduation lists, failure to file an application for degree with the Office of Student Records may result in no degree being awarded.

To graduate, you must have all the required courses of the civil and environmental engineering program on your transcript and also must have the required number of total credits. It is possible to have all course requirements fulfilled for the program but not have enough credits to graduate. This can happen when students transfer courses from other schools or have substituted a course for a required course.

Normally all courses taken in the senior year must be taken on the Orono campus. Special permission must be received to take a course elsewhere. Avoid this situation if at all possible!

Seniors in the Civil and Environmental Engineering Program are obligated to adhere to the following procedure:

IN THE FIRST WEEK OF THE SEMESTER IN WHICH YOU EXPECT TO GRADUATE:

- (a) Check to see that an up-to-date copy of your university transcript is in your student file in 105 Boardman Hall. If not, have the Office of Student Records send over a copy.
- (b) If applicable, check to see that your transcript shows which courses have been allowed for transfer from other institutions. If not, you should check with the Civil Engineering Department Chair to ensure proper credit is obtained for transfer courses.

APPENDIX II

GENERAL UNIVERSITY REQUIREMENTS

All students are required to meet general education requirements in addition to the college requirements.

The General Education Requirements cover five broad areas:

1. SCIENCE -- two courses with laboratories in basic or applied sciences. *This is met by CHY 131/133 & PHY 121.*
2. HUMAN VALUES AND SOCIAL CONTEST --18 credits that in total cover each of the five sub-categories.
 - a. Western Cultural Tradition
 - b. Social Context and Institutions **(CMJ 103)**
 - c. Cultural Diversity and International Perspectives
 - d. Population and the Environment
 - e. Artistic and Creative Expression
3. MATHEMATICS -- at least six credits in mathematics. *This is met by MAT 126/127.*
4. DEMONSTRATED WRITING COMPETENCY -- must complete College Composition with a grade of C or better and at least two writing intensive courses; one of which must be within the academic major. *This is met by CIE 225 and CIE 413.* NOTE: CIE 225 must be taken concurrently with ECP 225 and CIE 413 must be taken concurrently with ECP 413 for CIE 225 and CIE 413 to count as writing intensive courses. ECP 411 meets the outside the major writing intensive course.
5. SENIOR CAPSTONE EXPERIENCE -- All students are required to complete a capstone experience within their major during the senior year. The course must be one in which the student draws upon and integrates the formal components of the undergraduate experience to perform at a professional level. *This is met by CIE 411.*

APPENDIX III

NON-DISCRIMINATION NOTICE

In complying with the letter and spirit of applicable laws and in pursuing its own goals of diversity, the University of Maine System shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veteran's status in employment, education, and all other areas of the University. The University provides reasonable accommodations to qualified individuals with disabilities upon request.

Questions and complaints about discrimination in any area of the University should be directed to the Office of Equal Opportunity, The University of Maine, Room 101, 5754 North Stevens Hall, Orono, ME 04469-5754, telephone (207) 581-1226 (voice and TDD).



Dear First Year Civil Engineering Student,

We are the UMaine Student Chapter of the American Society of Civil Engineers and we would like to invite you to join us for the upcoming school year! We offer many opportunities for students in Civil Engineering and it is a great way to get involved.

Who are we?

Students, just like you, using our resources to **network with future employers, learn more about our future careers**, and above all **make friends with our classmates!**

When do we meet?

Wednesdays at noon in 309 Boardman Hall (free pizza provided). Experienced Civil Engineers come to talk with us about their **REAL** experiences in the field, what suggestions they have for us as students, and what they're looking for in **US** as potential employees.

What have we done in the past?

Aside from the Wednesday meetings we schedule CIE 1000 on Friday afternoons to socialize with classmates, get to know your professors, and to get off campus for a bit and relax. We've also hosted and participated in many events around campus, including renovating a statue, spring cleaning of Boardman Hall, food drives, and car washes. This past year we also rebuilt the roof of a cabin at Leonard's Mills, a historical site in Bradley, as well as doing design projects with students from local middle schools. We also are the sponsor organization for the Concrete Canoe and Steel Bridge teams!

What's coming up this year?

Along with our regularly scheduled events we're planning a hiking trip to Mt. Katahdin for members, several student outreach and service events, as well as our **KICK OFF BBQ** on the mall scheduled in September!

How can you participate in all this?

It's easy! To become a member of ASCE, just fill out the form on the back of this letter and send it to a chapter officer. Dues are \$15.00 for the year. Please make checks payable to American Society of Civil Engineers. The money is used to pay for the pizza which we supply at the weekly meetings. If you have any questions please e-mail a chapter officer.

We hope that you will join ASCE!

Sincerely,

Amanda Barnett and Christopher Pyke
ASCE President & Vice President



I would like to become a member of the UMaine Student Chapter ASCE!

NAME: _____

Address (PO Box or Street accepted, please include city/state/zip):

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Send to:

Student Chapter ASCE
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University of Maine Campus
Orono, ME 04469-5711

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